

Contractor's Guide to CEEP



Dear Contractor:

Please ensure that the energy upgrades quoted for our mutual Customer meets the specifications listed on the tother side of this page. Below are some guidelines to help with the quick processing of incentives offers and payments.

IMPORTANT NOTES:

- Missing information from estimates or invoices will delay the SLC's ability to provide incentive offers, or pay out incentives to our Customers.
- Information provided on the estimate helps us verify that the energy upgrades qualify for our incentives and to calculate the incentive dollar amount.
- Information provided on the invoices verifies the scope of work completed. Changes to the scope of work listed on the estimate, results in the recalculation of the incentive amount.

ESTIMATE CHECKLIST

- ☐ **Estimate Date**
- ☐ **Customer Name & Address**
- ☐ **Total Job Cost***
- ☐ **Description of the scope of work to be completed plus...**
 - FOR INSULATION:**
 - ☐ Total Sq. Ft. of area to be insulated
 - ☐ Ending R Value of area to be insulated
 - FOR WINDOWS:**
 - ☐ Total No. of windows to be installed
 - ☐ Total Sq. Ft. of windows to be installed
 - ☐ U Factor of windows to be installed
 - FOR HVAC:**
 - ☐ AHRI Certified Reference No.
(to verify HSPF2 & SEER2 ratings)
<https://www.ahridirectory.org>
 - FOR DOORS:**
 - ☐ Energy Star rating

INVOICE CHECKLIST

- ☐ **Invoice Date**
- ☐ **Invoice No. (No Duplicates)**
- ☐ **Total Job Cost***
- ☐ **Bill To: Customer Name & Address**
- ☐ **Job Address**
- ☐ **Description of the scope of work completed plus...**
 - FOR INSULATION:**
 - ☐ Total Sq. Ft. of area insulated
 - ☐ Ending R Value of area insulated
 - FOR WINDOWS:**
 - ☐ Total No. of windows installed
 - ☐ Total Sq. Ft. of windows installed
 - ☐ U Factor of windows installed
 - FOR HVAC:**
 - ☐ Model No. of Outdoor Unit
(must match AHRI Certificate info. on estimate)

* Total job cost should include sales tax-based on the property address where work is to be/was completed for the Customer.
<https://dor.wa.gov/taxes-rates>

Energy Upgrade Specifications

Energy Upgrade

Attic Insulation

Wall Insulation

Floor Insulation

Duct Sealing & Insulating²

High Efficiency Windows

Ductless Heat Pump^{3**}

Air to Air Heat Pump^{3**}

Heat Pump Water Heater^{3**}
(DIY)

Smart Thermostat²(DIY)

Exterior Entry Door²

Heat Pump Clothes Dryer^{3**}
(DIY)

Pre & Post Condition

R-0 to R-49 or more¹

R-0 to R-11 or more¹

R-0 to R-30 or more¹

≥ 30% of the ductwork is outside of the envelope;
sealed and insulated to utility or RTF* standards

Replaces single or double pane, wood or metal
framed windows to ≤ U .30; vinyl windows to ≤ U .22

Replaces baseboard or electric forced air furnace
heating. HSPF 9+ and SEER 16+ or HSPF2 7.6+ and
SEER2 15.2+

Replaces 10+ year old heat pump or forced air
furnace. HSPF 9.5+ and SEER 16+ or HSPF2 8.3+ and
SEER2 15.5+ or in accordance with applicable utility
rebate requirements

Replaces 10+ year old electric water heater,
with a 50 - 80 gallon electric heat pump water
heater

Thermostat features must include occupancy
sensor, outdoor temperature, and Wi-Fi capability

ENERGY STAR™ rated; replaces standard 32" or 36"
exterior entry door

Must be on PacifiCorp's Qualified Heat Pump
Clothes Dryer list at time of purchase



1 - Initial R-Value is determined through the home energy audit by the SLC Auditor

2 - Max two rebates per residence

3 - Max one rebate per residence

*Regional Technical Forum

**This equipment is subject to additional specifications.

ALL UPGRADES ARE FOR RETROFIT WORK ONLY. New construction, full remodels, additions, unconditioned spaces and properties with active insurance claims for damages affecting HVAC and weatherization systems may not qualify for incentives. All upgrades must be performed to RTF and/or utility company standards and be installed by a WA State licensed & bonded contractor, except for upgrades marked as Do-It-Yourself (DIY) self install.

Share these specifications with your contractor to ensure your upgrades meet SLC's CEEP requirements for incentives.